



# Uttlesford District Council

Chief Executive: John Mitchell

## Performance and Audit

**Date:** Thursday, 20 November 2014  
**Time:** 19:30  
**Venue:** Committee Room  
**Address:** Council Offices, London Road, Saffron Walden, CB11 4ER

**Members:** Councillors K Artus, A Dean, K Eden, M Felton, M Foley, S Howell (Chairman), D Jones, K Mackman, E Oliver, D Sadler

### Public Speaking

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

## AGENDA PART 1

### Open to Public and Press

- |   |   |         |
|---|---|---------|
| 1 | Apologies for absence and declarations of interest. |         |
| 2 | Minutes of the meeting held on 25 September 2014    | 5 - 14  |
| 3 | Matters arising.                                    |         |
| 4 | Annual Audit Letter 2013-14                         | 15 - 28 |
| 5 | Internal Audit Progress Report                      | 29 - 38 |
| 6 | Internal Audit Counter Fraud Corruption Work        | 39 - 42 |
| 7 | Q2 performance 2014-15                              | 43 - 56 |

8 Corporate Risk Register Q2 2014-15

57 - 68

9 Any other items which the Chairman considers to be urgent

## **MEETINGS AND THE PUBLIC**

Members of the public are welcome to attend any of the Council's Cabinet or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk). For background papers in relation to this meeting please contact [committee@uttlesford.gov.uk](mailto:committee@uttlesford.gov.uk) or phone 01799 510430/433

Members of the public and representatives of parish and town councils are permitted to speak or ask questions at any of these meetings. You will need to register with the Democratic Services Officer by midday two working days before the meeting.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

### **Facilities for people with disabilities**

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#### **For information about this meeting**

Democratic Services Officer – Maggie Cox

Telephone: 01799 510369 Email: [Committee@uttlesford.gov.uk](mailto:Committee@uttlesford.gov.uk)

#### **General Enquiries**

Council Offices, London Road, Saffron Walden, CB11 4ER

Telephone: 01799 510510

Fax: 01799 510550

Email: [uconnect@uttlesford.gov.uk](mailto:uconnect@uttlesford.gov.uk)

Website: [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk)